



U.S. Department of Justice

Federal Bureau of Prisons

Federal Prison Camp

Duluth, MN 55814

March 26, 2009

UMD

Attn: Jennifer Mencl

Dear Jennifer,

The staff and inmates of Federal Prison Camp, Duluth, Minnesota wish to invite you to participate in our Spring Mock Job Fair. Your participation will provide valuable job search and interview skills to those inmates who are soon to be re-entering the work force.

The job fair will be held on April 23, 2009 from 12:00 to 3:30 p.m. We ask that you arrive by 11:30 a.m. for orientation with the staff prior to the start of the program. If you must arrive late or leave sooner, please advise us in advance so that we can make the appropriate arrangements.

We ask that you furnish the names and titles of those who plan to attend to Barbara Kubicek by April 6. This can be done by phone at 218-249-7382, fax at 218-733-4709 or email at bkubicek@bop.gov.

Please find the attached NCIC form, which all visitors to FPC Duluth need to submit prior to arrival. If you attended our Fall 2008 Job Fair, and submitted a NCIC form, you do not need to submit another form. Please fax all forms to our secure fax at 218-733-4709.

Federal Prison Camp Duluth is located at 6902 Airport Road, Duluth, Minnesota. Heading north on Highway 53, turn right on Stebner Road and watch for signs indicating the prison entrance. You may come directly to the Education Building after passing through the main gate, which you will find directly ahead. Signs will be posted to direct you to the building.

We thank you in advance for participating in this important community outreach program.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael P. Miller".

Michael P. Miller, Supervisor of Education

BP-5660.012 NCIC CHECK CDFRM
MAR 99

U.S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF PRISONS

**AUTHORIZATION FOR RELEASE OF INFORMATION
NCIC (National Crime Information Center) CHECK**

I hereby authorize a representative of the Federal Bureau of Prisons to obtain any information on my criminal history background. I understand that this check must be done before I am allowed to enter/serve at any Bureau facility. I also understand that refusal to provide all necessary information may result in 1) denial of entry into a Bureau facility and 2) denial of volunteer/contract status.

1. Name (Last, First, Middle)

2. Address (Street address) (City, State, County, Zip Code)

3. Home Telephone Number (Area Code, Number):

4. Aliases/Nickname:

5. Citizenship (List the country you are a citizen of):

6. Social Security Number:

7. Date of Birth (Month, day, year):

8a. Sex:

8b. Race:

8c. Height:

8d. Weight:

8e. Color of Eyes:

8f. Color of Hair:

9. Place of Birth (City, State, County). (List city, county and country if outside the U.S.A)

10. The above listed information is true and correct. Applicant's Signature

10a. Date

PRIVACY ACT NOTICE

Authority for Collecting Information: E.O. 10450; 5 USC 1303-1305; 42 USC 2165 and 2455; 22 USC 2585 and 2519; and 5 USC 3301

Purposes and Uses: Information provided on this form will be furnished to individuals in order to obtain information regarding activities in connection with an investigation to determine (1) fitness for Federal employment, (2) clearance to perform contractual service for the Federal Government, (3) security clearance or access. The information obtained may be furnished to third parties as necessary in the fulfillment of official responsibilities.

Effects of Non-disclosures: Furnishing the requested information is voluntary, but failure to provide all or of part the information may result in lack of further consideration for employment, clearance or access, or in the termination of your employment.