



## What is NHRA?

We are the Northland's premier place for HR professionals and students to network, share ideas, have fun, and keep current on the latest topics and trends.

The Northland Human Resource Association (NHRA), established in 1988, has over 135 members in the Duluth-Superior and surrounding areas. NHRA is an affiliate of the Society for Human Resource Management (SHRM), the largest professional Human Resource organization in the world.

### Program Speaker-Request for Proposal:

We are currently accepting proposals for our 2020 Monthly Educational Meetings. Programs are typically held on the second Tuesday of the month during the lunch hour at the Holiday Inn in Duluth, MN.

We are seeking topics that are timely and important to HR and business professionals in the community.

### PRESENTER RESPONSIBILITIES

1. Provide high quality educational presentations.
2. Commit to being present and speaking at the event for which a proposal is submitted.
3. Avoid any "sales" or "marketing" techniques.
4. Provide all handouts, if any, for NHRA members.
5. Bring a laptop to present from, along with the necessary cords, adapters, clicker, laser pointer, etc.

### SELECTION CRITERIA

The following criteria will be used to select NHRA presenters:

1. Presenters must have expertise in the topics being presented and demonstrate their ability to tailor their session to meet NHRA member needs.
2. Presenter qualifications—must have experience in presentation and workshop facilitation.
3. Program design and materials must be high quality and clearly organized.
4. Presenter must be willing to volunteer his/her time and resources to design and deliver the presentation.

Please submit completed RFPs no later than **November 1, 2019** to: [melissa.williams@wlssd.com](mailto:melissa.williams@wlssd.com)





Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Proposed Presentation Title: \_\_\_\_\_

Learning Objectives:

Content Description:

How will you engage the audience?

Has this program previously been approved for HRCI credit?  Yes  No

If yes, which one:  General  Strategic

If yes, previous HRCI Activity ID number: \_\_\_\_\_





Presenter Bio:

Have you published a book, article or publication on a relevant HR topic?  Yes  No

Have you presented to an HR audience before?  Yes  No

If yes, please complete the following questions:

On what topic(s): \_\_\_\_\_

For whom: \_\_\_\_\_

Where: \_\_\_\_\_

When: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_

Why are you uniquely qualified to speak at an NHRA event:





Please select which dates you would be willing to speak (check all that apply).

January 14, 2020

April 14, 2020

September 8, 2020

December 8, 2020

February 11, 2020

May 12, 2020

October 13, 2020

March 10, 2020

June 9, 2020

November 10, 2020

